



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: 08-21-2023
Resolution No. 69
Department: Employee Services

Topic: Personnel Update

Recommendation: Move to approve employee staff hire dates as stated on the Employee Services Worksheet.

Rationale: The Board of Education shall approve the hiring of staff.

The Board will be notified of leaves, transfers and other personnel changes that don't require formal approval.

Resource Person(s): Julia Butler, Executive Director of Employee Services

Financial Impact: To be included in the 2023-2024 Budget Update

Timeline: As indicated on the Employee Services Worksheet.
(Effective Date or implementation Date)

Attachments: Employee Services Worksheet
Candidate Profile Sheet

REVISED - Employee Services Worksheet**Volume # 56, Resolution # 69****For August 21, 2023****Instructional / Administrative**

Employment				
Name	Assignment	Location	Effective Date	Replaces
D'Andrea, Angela	Special Ed.	Hevel	08/22/2023	New Allocation
Galati, Fara	Fourth Grade	Washington	08/22/2023	Robert Maedel
Hildebrant, Krystal	Special Ed.	Hamilton-Parsons	08/22/2023	Kelly Jablecki
Northupsmith, Molly	Science	RHS	08/22/2023	Aleda Morr
Sanko, Julia	Fourth Grade	Indian Hills	08/22/2023	Rachel Bryson
Snyder, Megan	Fifth Grade	Amanda Moore	08/22/2023	Katelyn Magyar
Tisler, Cassidy	Fourth Grade	Amanda Moore	08/22/2023	Jordan Blaska

Separation or Non-Medical Leave of Absence				
Name	Assignment	Location	Effective Date	Reason
Maedel, Robert	Teacher	Washington	08/18/2023	Retirement

Non-Instructional

Employment				
Name	Assignment	Location	Eff. Date	Replaces
Dunn, Caitlyn	Elementary Cook	Ham-Par	08/21/2023	Lyndsey Girten
Finn, Cynthia	Bus Driver	Transportation	08/14/2023	James Finn
Gabridge, Jill	ECSE Parapro.	Croswell	09/05/2023	New Allocation
Korth, Lauren	Special Ed. Parapro.	RMS	08/28/2023	Peggy Laurain
Lutz, Kristen	Special Ed. Parapro.	Hevel	08/28/2023	New Allocation
Rink, Samantha	Special Ed. Parapro.	RMS	08/28/2023	New Allocation

Separation or Non-Medical Leave of Absence				
Name	Assignment	Location	Effective Date	Reason
Creech, Ami	Academic Parapro.	Washington	06/09/2023	Resignation
Dominguez, Emily	HR Associate	Admin.	08/16/2023	Resignation
Lashbrook, Aaron	Grounds	Warehouse	08/18/2023	Resignation



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: August 21, 2023
Resolution No. 70
Department: Academic Services

Topic: Romeo Community Schools 2023-2024 Student Handbook.

Recommendation: Approval of the Romeo Community Schools 2023-2024 Student Handbook.

Rationale: The handbook has been revised to include edits to school staffing, new BOE members, one additional student disciplinary category, and legal updates required from Miller-Johnson

Resource Person(s): Jennifer McFarlane; Assistant Superintendent

Financial Impact: None

Timeline: Immediate
(Effective Date or implementation Date)

Attachments: [RCS Student-Parent Handbook 2023-2024](#)



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: August 21, 2023
Resolution No. 71
Department: Facilities

Topic: Hamilton-Parsons Temporary Parking - Change Order

Recommendation: Move to approve the Change Order for Cortis Construction to further develop a temporary parking area as part of the Hamilton-Parsons new addition project as presented by Barton Malow

Rationale: The Change Order is a result of discussions from our construction meetings that recommend expanding the parking lot at Hamilton-Parsons with a temporary gravel parking area toward the south of the main parking lot. This extension will be prepared as to integrate with any future parking lot update at a later date. The Change Order was reviewed during the Facilities Meeting on August 14, 2023.

Resource Person(s): Chris Storm, Director of Operations,
Dr. Todd Robinson, Superintendent

Financial Impact: **2021 Facilities Bond - Project Contingency Funds**
Cortis Construction proposal - \$47,355.00

Timeline: Fall of 2023
(Effective Date or implementation Date)

Attachments: Proposal from Cortis Construction
Facilities Subcommittee Minutes 8.14.23



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: August 21, 2023
Resolution No. 72
Department: Facilities

Topic: Hicks Construction Change Orders - Croswell Addition/Renovation

Recommendation: Move to award the Change Orders for Hicks Construction presented by Barton Malow

Rationale: The first Change Order is a result of the additional door replacements in the existing building which will now include all of the closet doors to match the corridor doors throughout. The second Change Order is needed to satisfy the adjustments that were necessary for the Secured Entry for the ECC Office-Welcome Center. Both Change Orders were reviewed during the Facilities Meeting on August 14, 2023.

Resource Person(s): Chris Storm, Director of Operations,
Dr. Todd Robinson, Superintendent

Financial Impact: **2021 Facilities Bond - Project Contingency Funds**
Closet Door Replacement \$55,410.00
Safe Entrance Adjustments \$24,007.00

Timeline: As the construction schedule provides beginning this fall
(Effective Date or implementation Date)

Attachments: Proposal from Hicks Construction
Facilities Committee Meeting minutes 8.14.23



Board of Education - *Resolution*

Year-Volume No.: 2023-56

Meeting Date: August 21, 2023

Resolution No.: 73

Department: Facilities

Topic:	Croswell Early Childhood Center Furniture Proposal – Phase II
Recommendation:	Move to approve the furniture proposal for Croswell ECC as recommended by district administration and district consultant, NBS Commercial Interiors
Rationale:	These quotes are bid through state approved consortiums with additional discounted pricing from specific vendors as negotiated by NBS on behalf of the district.
Resource Person(s):	Dr. Robinson, Exec. Superintendent Jeanine Beck, Director of Early Childhood Mary Selden, Director of Special Services
Financial Impact:	2021 Facilities Bond - \$265,330.23
Timeline:	Target install during Winter Break - 12/20/23 - 1/02/24
Attachments:	NBS recommendation letter Financial breakdown and budget Final decision documents



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: August 21, 2023
Resolution No. 74
Department: Facilities

Topic: Romeo Middle School Pool Boiler Replacement

Recommendation: The Board of Education approve the emergency Pool Boiler Replacement proposal from Mechanical System Services

Rationale: Options were explored with Mechanical System Services and it was determined that the Lochinvar boiler provides the District with a suitable replacement based on cost and availability. This matter was discussed with the Facilities Subcommittee at the August 14th meeting.

Resource Person(s): Chris Storm, Director of Operations
Dr. Todd Robinson, Superintendent

Financial Impact: \$27,500 Sinking Fund - Emergency Repair

Timeline: Upon approval - Installation Immediately
(Effective Date or implementation Date)

Attachments: Proposal from Mechanical System Services
Pool Replacement Memo
Facilities Subcommittee Minutes