



## Board of Education - *Resolution*

**Year-Volume No.** 2023-56  
**Meeting Date:** 05-01-2023  
**Resolution No.** 29  
**Department:** Employee Services

**Topic:** Personnel Update

**Recommendation:** Move to approve employee staff hire dates as stated on the Employee Services Worksheet.

**Rationale:** The Board of Education shall approve the hiring of professional staff.  
The Board will be notified of leaves, transfers and other personnel changes that don't require formal approval.

**Resource Person(s):** Julia Butler, Director of Employee Services

**Financial Impact:** To be included in the 2022-2023 Budget Update

**Timeline:** As indicated on the Employee Services Worksheet.  
(Effective Date or implementation Date)

**Attachments:** Employee Services Worksheet

**Employee Services Worksheet  
Volume # 55, Resolution # 29  
For May 1, 2023**

**Instructional / Administrative**

<b>Employment</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Effective Date</b>	<b>Replaces</b>

<b>Separation or Non-Medical Leave of Absence</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Effective Date</b>	<b>Reason</b>
Clark, Kathleen	Teacher	Hamilton-Parsons	06/30/2023	Retirement
Farrell, Amanda	Teacher	Hevel	03/30/2023	Resignation
Stark, Catlyn	Teacher	LHN	06/09/2023	Resignation
Tedesco, Milena	Teacher	Washington	2023-2024 school year	Non-paid Child Care Leave of Absence

**Non-Instructional**

<b>Employment</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Eff. Date</b>	<b>Replaces</b>
Roek, Barbara	Accounting Specialist	Admin.	04/03/2023	New allocation
Wisniewski, Lawrence	Bus Driver	Transportation	04/10/2023	William Pochinco

<b>Separation or Non-Medical Leave of Absence</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Effective Date</b>	<b>Reason</b>
Biroth, Wendianne	Bus Driver	Transportation	06/30/2023	Retirement
Butcher, Rachel	Caregiver	Croswell	03/31/2023	Resignation
Knepper, Marissa	Caregiver	Hevel	05/19/2023	Resignation
Laurain, Margaret	Special Ed. Parapro.	RMS	06/30/2023	Retirement

MacDonald, Kylie	Caregiver	Hevel	06/09/2023	Resignation
Robinson, Kennedi	Caregiver	Croswell	04/28/2023	Resignation
Seeley, Lisa	Admin. Assistant	RHS	06/30/2023	Retirement
Valdes-Arellano, Osiris	Caregiver	Hevel	06/09/2023	Resignation



## Board of Education - *Resolution*

**Year-Volume No.** 2023-56  
**Meeting Date:** 05-01-2023  
**Resolution No.** #30  
**Department:** Employee Services

**Topic:** Teacher Performance Evaluation Instrument

**Recommendation:** Move to approve the use of the MDE state-approved 5 Dimensions of Teaching and Learning observation/evaluation tool as the observation/evaluation tool to be used by the District in its evaluation of its teachers as of the 2023-2024 school year.

**Rationale:** The Board of Education previously approved the Marzano Focused Teacher Evaluation Model as the District's state-approved observation/evaluation tool to evaluate the performance of teachers as required under state law. After a thorough review and study, the Superintendent has recommended that the District move to the 5 Dimensions of Teaching and Learning observation/evaluation tool to serve the needs of the District. This proposal was reviewed and supported for approval consideration by the Curriculum Subcommittee.

**Resource Person(s):** Julia Butler, Director of Employee Services

**Financial Impact:** \$21,000 Professional Development *\*one time expense*

**Timeline:** 2023-2024 School Year  
(Effective Date or implementation Date)

**Attachment:** Curriculum Subcommittee minutes provide support



## Board of Education - *Resolution*

**Year-Volume No.** 2023-56  
**Meeting Date:** 05-01-2023  
**Resolution No.** 31  
**Department:** Employee Services

**Topic:** Additional Teaching Positions 2023-24

**Recommendation:** Move to approve five new positions as follows:

- CTE part-time positions at RHS – Not to exceed 1.0 FTE
  - A. Video Production
  - B. Culinary Arts
  - C. Architecture and Drafting
- Social Studies/Psychology Teacher at RHS (1.0 FTE)
- Art Teacher at RHS (1.0 FTE)
- Intensive Resource Room Teacher at Hevel Elementary (1.0 FTE)
- 4<sup>th</sup> Grade Teacher at Hevel Elementary (1.0 FTE)

The Board of Education shall approve the five new positions.

**Rationale:** See the attached Memorandum

**Resource Person(s):** Julia Butler, Director of Employee Services

**Financial Impact:** \$544,034 estimated  
To be included in the 2023-2024 Budget Update.  
Amount of each position is based on the REA Collective Bargaining Agreement.

**Timeline:** 2023-2024 School Year  
(Effective Date or implementation Date)

**Attachments:** Memorandum of Rationale



## Board of Education - *Resolution*

Year-Volume No.    **2023-56**  
Meeting Date:        **May 1, 2023**  
Resolution No.       **32**  
Department:          **Superintendent**

**Topic:**                                **2023-24 District Leadership Priorities -Group 2**

**Recommendation:**    **Approve the Group 2- Leadership Priorities initiatives**  
- *RMS Additional Administrative Position*  
- *Middle School Academies Planning*  
- *RVA Student Support Liaison (counseling support)*  
- *Support for successful implementation of ELA curriculum adoption*

**Rationale:**                        The District Leadership Team presented their priorities for continued improvement of our district for the 2023-2024 school year. A presentation and discussion was held at the March workshop meeting with specific details on how priorities are connected to the recently approved RCS Strategic Plan.

**Resource Person(s):**    Dr. Robinson, Superintendent

**Financial Impact:**            **Group 2 Priorities-** General Fund expenditures  
- RMS Additional Administrator position- \$177,453  
- Middle School Academies Planning - \$12,000  
- RVA Student Support Liaison (counseling)- \$45,677  
- Support for successful implementation of the ELA curriculum adoption- \$485,000  
**Total- \$720,130**

**Timeline:**                        2023-24 school year  
(Effective Date or implementation Date)

**Attachments:**                    2023-24 Leadership Priorities - Group 2 Recommendations



## Board of Education - *Resolution*

**Year-Volume No.** 2023-56  
**Meeting Date:** May 1, 2023  
**Resolution No.** 33  
**Department:** Academic Services

**Topic:** Lü Interactive Systems

**Recommendation:** Move to approve the purchase of Lü Interactive Playground installations for all elementary school gymnasiums.

**Rationale:** Per Romeo Community Schools Board of Education bylaw 3001 & 3004, the board delegates the Superintendent to develop, implement, and provide ongoing evaluation of the school district's curriculum and the authority to purchase and recommend to the board for its approval, instructional materials, including textbooks, that are compatible with the school district's curriculum. This proposal was reviewed and supported for approval consideration by the Curriculum Subcommittee.

**Resource Person(s):** Rob Murray, Director of Teaching and Learning

**Financial Impact:** \$155,041 (\$31,008 per building) materials, installation, and professional learning.  
Sinking Fund - Instructional Technology funds

**Timeline:** 2023-2024 school year  
(Effective Date or implementation Date)

**Attachments:** [Building quotes](#)  
\*pdf version attached to board packet email







## Board of Education - *Resolution*

**Year-Volume No.** 2023-56  
**Meeting Date:** May 1, 2023  
**Resolution No.** 35  
**Department:** Academic Services

**Topic:** Approval of the 5th Grade Maturation HIV and AIDS Video

**Recommendation:** Move to approve the purchase of the video “HIV and AIDS” by Human Relations Media, copyright 2012

**Rationale:** Per Romeo Community Schools Board of Education bylaw 3001 & 3004, the board delegates the Superintendent to develop, implement, and provide ongoing evaluation of the school district’s curriculum and the authority to purchase and recommend to the board for its approval, instructional materials, including textbooks, that are compatible with the school district’s curriculum.

The District Sex Education Advisory Board recommends that materials for 5th grade puberty education be updated. The previous video was adopted over ten years ago. The Sex Education Advisory Board has conducted public hearings on April 20, and April 27, 2023 for review of these materials as required by Michigan law.

**Resource Person(s):** Jennifer McFarlane, Assistant Superintendent of Academic Services

**Financial Impact:** None

**Timeline:** 2022-2023 school year  
(Effective Date or implementation Date)

**Attachments:**



## Board of Education - *Resolution*

**Year-Volume No.** 2023-56  
**Meeting Date:** May 1, 2023  
**Resolution No.** 36  
**Department:** Academic Services

**Topic:** K-5 ELA Adoption - Amplify Core Knowledge Language Arts (CKLA) f

**Recommendation:** Move to approve Amplify CKLA K-5 curricular materials for implementation in the 2023-2024 school year.

**Rationale:** Per Romeo Community Schools Board of Education bylaw 3001 & 3004, the board delegates the Superintendent to develop, implement, and provide ongoing evaluation of the school district's curriculum and the authority to purchase and recommend to the board for its approval, instructional materials, including textbooks, that are compatible with the school district's curriculum.

A team of administrators and K-5 pilot teachers met to review the pilot and support moving the purchasing of the program forward for approval. The K-5 ELA program proposal was presented to the curriculum subcommittee of the board who have supported consideration for approval.

**Resource Person(s):** Rob Murray, Director of Teaching and Learning

**Financial Impact:** **Total: \$674,000**  
\$550,000 for core materials (three-year agreement)  
\$24,000 for year one professional development  
\$100,000 for supplemental materials purchase (\$20,000 per building)

**Timeline:** 2023-2024 school year  
(Effective Date or implementation Date)

**Attachments:** Curriculum Subcommittee minutes were provided via email



## Board of Education - *Resolution*

**Year-Volume No.** 2023-56  
**Meeting Date:** May 1, 2023  
**Resolution No.** 37  
**Department:** Academic Services

**Topic:** Professional Development Advisory Committee Members

**Recommendation:** Appoint members to the District Professional Development Advisory Committee. The Committee shall consist of the following members:

*RCS Staff: Amanda Rocha, Sue Schury, Leah Giannotta, Hope Beringer, Danielle Roeser, Sarah Bigelow, Katelyn Venglar, Patrick Salembier, Ron Leblanc, Kim Ruhlman, Natalie Regener, Haley Kelso, Evva Dossin, Brad Martz, Paul Essian, Amber Fountain, Jennifer Raicevich, Mary Selden, Rob Murray, and Jennifer McFarlane. Parents: Joanna Serra, Linda Kosal, and Brielle Cichocki*

**Rationale:** Effective October 1, 2019, Section 101 (10) of the State School Aid Act, MCL 388.1701(10), adopted by the state legislature, was amended to include new provisions. According to the new law, a district may count up to 38 hours of qualifying professional development time for teachers as hours of pupil instruction. A district-wide professional development advisory committee appointed by the district school board recommends at least 8 hours of the professional development. The advisory committee must be composed of teachers employed by the district who represent a variety of grades and subject matter specializations, including special education; nonteaching staff; parents; and administrators. The majority membership of the committee shall be composed of teaching staff.

**Resource Person(s):** Jennifer McFarlane

**Financial Impact:** None

**Timeline:** Upon Approval  
(Effective Date)

**Attachments:** None



## Board of Education - *Resolution*

**Year-Volume No.** 2023-56  
**Meeting Date:** May 1, 2023  
**Resolution No.** 38  
**Department:** Business Services

**Topic:** CTE Equipment Purchase Approval - Construction Trades Forklift

**Recommendation:** Move to approve the purchase of a forklift for the Construction Trades program.

**Rationale:** The current forklift used for the Construction Trades program is in need of replacement due to its age and current unreliable working condition. A new forklift would be used to aid and support the Construction Trades, Machine Tools, and Mechatronics/Robotics programs. Construction trades teacher, Craig Bryant, is certified to operate this machinery and knowledgeable in all safety protocols. This purchase has been approved by the Construction Trades 46.0000 Pathway Advisory Committee and would be paid for using CTE 61a1 funds. This will be purchased from AIS Construction Equipment Corp. as an authorized vendor for the State MiDeal purchasing program under contract #071B7700090.

**Resource Person(s):** Vicki Laseke, Executive Director of Business Services

**Financial Impact:** \$98,820.00

**Timeline:** In stock, for immediate purchase  
(Effective Date or implementation Date)