



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: 11-13-2023
Resolution No. 86
Department: Employee Services

Topic: Personnel Update

Recommendation: Move to approve employee staff hire dates as stated on the Employee Services Worksheet.

Rationale: The Board of Education shall approve the hiring of staff.
The Board will be notified of leaves, transfers and other personnel changes that don't require formal approval.

Resource Person(s): Julia Butler, Executive Director of Employee Services

Financial Impact: To be included in the 2023-2024 Budget Update

Timeline: As indicated on the Employee Services Worksheet.
(Effective Date or implementation Date)

Attachments: Employee Services Worksheet
Candidate Profile Sheet

**Employee Services Worksheet
Volume # 56, Resolution # 86
For November 13, 2023**

Instructional / Administrative

Employment				
Name	Assignment	Location	Eff. Date	Replaces
Maruca, Amy	RVA Supervisor	9GA	01/03/2024	David Mineau

Separation or Non-Medical Leave of Absence				
Name	Assignment	Location	Eff. Date	Reason
Knoblock, Kendra	Teacher	9GA/RHS	06/30/2024	Retirement

Non-Instructional

Employment				
Name	Assignment	Location	Eff. Date	Replacement/Promotion
Johnston, Mason	Mechanic Trainee	Transportation	10/30/2023	Ken Tappen
Kucharski, Craig	Grounds – Utility	Warehouse	10/30/2023	Aaron Lashbrook
Wyland, Deborah	Bus Driver	Transportation	10/30/2023	Larry Wisniewski

Separation or Non-Medical Leave of Absence				
Name	Assignment	Location	Eff. Date	Reason
Barker, Isabella	Caregiver	Ham-Par	12/19/2023	Resignation
Fandrlick, Amy	Bus Driver	Transportation	11/09/2023	Resignation
Klos, Karen	Bus Driver	Transportation	12/20/2023	Retirement
Read, Thomas	Cook – Leader	RMS	11/21/2023	Resignation
Sturgis, Cheryl	Cashier	RMS	10/10/2023	Resignation
Worthley, Jack	Caregiver – a.m. shift only	Washington	11/17/2023	Resignation



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: November 13, 2023
Resolution No. 87
Department: Business Services

Topic: Non Homestead and Sinking Fund Renewal

Recommendation: Move to approve the Resolution Certifying Operating Millage and Sinking Fund Millage Renewal Proposals

Rationale: The Non Homestead and Sinking Fund millages expire December, 2024. The Non Homestead renewal of 19.5 mills allows the District to levy the maximum 18 mills on all Non Homestead properties for 5 additional years. The funds are part of the total State Aid Per Pupil Foundation Allowance of \$9,608 for the 2023-2024 school year. These funds will be used to operate the District.

The Sinking Fund renewal of 1.25 allows the District to levy the millage on all properties within the District. These funds are used for facilities improvements, student instructional technology, emergency repairs, and buses.

Resource Person(s): Vicki Laseke, Executive Director of Business Services

Financial Impact: The Non Homestead Renewal generates \$9.8 million annually to operate the District. The Sinking Fund generates \$3.4 million annually to fund facility improvements, student instructional technology, emergency repairs, and buses.

Timeline: Upon approval
(Effective Date or implementation Date)

Attachments: Miller Canfield Prepared Resolution (includes ballot language)



BOARD OF EDUCATION MEETING – November 13, 2023
Volume 56 - Resolution # 87

ROMEO COMMUNITY SCHOOLS
COUNTIES OF MACOMB AND OAKLAND
STATE OF MICHIGAN

At a regular meeting of the Board of Education (the “Board”) of the Romeo Community Schools, Counties of Macomb and Oakland, State of Michigan (the “School District”), held in the School District, on November 13, 2023, at 6:00 p.m., local time.

PRESENT: Members _____

ABSENT: Members _____

RESOLUTION CERTIFYING OPERATING MILLAGE
AND SINKING FUND MILLAGE RENEWAL PROPOSALS

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the School District has determined that it is necessary for the continuing operation of the School District to renew and restore the authority to levy certain operating mills, which levy is set to expire with the 2024 levy as described in the Operating Millage Renewal Proposal attached hereto as Exhibit A (the “Operating Millage Proposal”); and

WHEREAS, the voters previously approved a sinking fund millage levy in the amount of 1.25 mills (permanently rolled back to 1.2127 mills), which levy is set to expire with the 2024 levy; and

WHEREAS, the School District has further determined that in order to continue to improve and repair its facilities, it is necessary to renew and restore the authority to levy a sinking fund millage as described in the Building and Site Sinking Fund Millage Renewal Proposal attached hereto as Exhibit B (the "Sinking Fund Proposal"); and

WHEREAS, the School District desires to submit the Operating Millage Proposal and the Sinking Fund Proposal to the School District's electors at the 2024 Presidential Primary election date which will be held on either February 27, 2024 or March 12, 2024 (the "2024 Presidential Primary Election Date"); and

WHEREAS, Michigan law requires that the School District certify the ballot language for any proposals to be voted on at a permitted election date to the School District’s Election Coordinator (i.e. the Clerk of the County of Macomb) not later than 4:00 p.m., on the twelfth Tuesday before the election date; and

WHEREAS, the School District desires to approve and certify the Operating Millage Proposal and the Sinking Fund Proposal and to authorize the Superintendent or his designee to submit the ballot language for the Operating Millage Proposal and the Sinking Fund Proposal to the School District's Election Coordinator for the 2024 Presidential Primary Election Date.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Operating Millage Proposal attached hereto as Exhibit A and the Sinking Fund Proposal attached hereto as Exhibit B are hereby certified to the School District Election Coordinator for submission to the School District's electors on the 2024 Presidential Primary Election Date. The Secretary of the Board is hereby authorized and directed to file this Resolution and/or complete any such forms, certificates or documents as may be required by the School District Election Coordinator to evidence the foregoing certification and/or submission by no later than 4:00 p.m. on: (a) December 5, 2023 if the 2024 Presidential Primary Election Date is held on February 27, 2024; or b) December 19, 2023 if the 2024 Presidential Primary Election Date is held on March 12, 2024

2. The School District Election Coordinator is hereby authorized and directed to: (a) post and publish notice of last day of registration and notice of election for the 2024 Presidential Primary Election Date; and (b) have prepared and printed ballots for submitting the Operating Millage Proposal and the Sinking Fund Proposal at the 2024 Presidential Primary Election Date, which ballots shall be in the form appearing in Exhibit A and Exhibit B, or the Operating Millage Proposal and Sinking Fund Proposal shall be stated as a proposal on the voting machines, which ballots may include other matters presented to the electorate on the same date.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

Michael Antoine
Secretary, Board of Education

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Romeo Community Schools, Counties of Macomb and Oakland, at a regular meeting held on November 13, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Michael Antoine
Secretary, Board of Education

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EXHIBIT A

**ROMEO COMMUNITY SCHOOLS
COUNTIES OF MACOMB AND OAKLAND
STATE OF MICHIGAN**

OPERATING MILLAGE RENEWAL PROPOSAL

This proposal will renew and restore the authority last approved by the electors in 2021 and which expires with the 2024 levy for the School District to levy the statutory limit of 18 mills on all property, except principal residences and other property exempted by law and allow the School District to continue to levy the statutory limit of 18 mills in the event of future Headlee rollbacks of up to 0.5 mill. The authorization will allow the School District to continue to receive revenues at the full per pupil foundation allowance permitted by the State.

Shall the limitation on the total amount of taxes which may be assessed against all property, except principal residences and other property exempted by law, situated within the Romeo Community Schools be increased, in the amount of 19.5 mills with 18 mills being the maximum allowable levy (\$18.00 on each \$1,000 of taxable valuation), for a period of five (5) years, 2025 to 2029, inclusive with 19.0651 mills of the above 19.5 mills being a renewal of authorized millage which will otherwise expire with the 2024 levy and 0.4349 mills being a restoration of millage lost as a result of the reduction required by the Michigan Constitution? This operating millage, if approved and levied, would provide estimated revenues to the School District of \$10,566,130 during the 2025 calendar year, to be used for general operating purposes.

YES

NO

EXHIBIT B

**ROMEO COMMUNITY SCHOOLS
COUNTIES OF MACOMB AND OAKLAND
STATE OF MICHIGAN**

**BUILDING AND SITE SINKING FUND
MILLAGE RENEWAL PROPOSAL**

This proposal will renew and restore the authority last approved by the electors in 2019 and which expires with the 2024 levy for the School District to levy a building and site sinking fund millage, the proceeds of which will be used to make improvements and repairs to the School District's facilities. The prior authorization of 1.25 mills has been permanently reduced to 1.2127 mills pursuant to the reduction required under the Michigan Constitution. Pursuant to State law, the expenditure of the building and site sinking fund millage proceeds must be audited, and the proceeds cannot be used for teacher, administrator or employee salaries, maintenance or other operating expenses.

Shall the Romeo Community Schools be authorized to levy 1.25 mills (\$1.25 on each \$1,000 of taxable valuation), for a period of five (5) years, being the years 2025 to 2029, inclusive, to create a building and site sinking fund to be used for the construction or repair of school buildings, school security improvements, the acquisition or upgrading of technology, the acquisition of student transportation vehicles, trucks and vans and parts, supplies and equipment used for the maintenance of these vehicles and for any other purposes permitted by law? This millage if approved and levied would provide estimated revenues to the School District of approximately \$3,466,200 during the 2025 calendar year.

YES

NO



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: November 13, 2023
Resolution No. 88
Department: Technology

Topic: District Laptop Replacement

Recommendation: Approve purchase of Dell Windows Laptops

Rationale: The district provides laptops to staff members who travel, or sometimes work away from the district, or work in an environment where a desktop computer is not available. The current fleet of Windows laptops are six years old and in need of replacement.

Resource Person(s): Mark Nelson, Executive Director of Technology

Financial Impact: \$67,412.50 2021 Facilities Bond
REMC 2019-2024 Computers and Networking Contract

Timeline: Order will be placed immediately upon approval
(Effective Date or implementation Date)

Attachments: Presidio quote.pdf
Laptops Replacement memo.pdf



**ROMEO
COMMUNITY
SCHOOLS**

To: Romeo Community Schools Board of Education
Dr. Todd Robinson, Superintendent

November 8, 2023

Resolution #88 District Laptop Replacement, will be on the November 13, 2023 Board of Education meeting agenda. Following is an explanation and rationale for the replacement of district laptops.

The 2021 Facilities Bond includes upgrades and replacement of district technology, including laptop computers.

Laptops are provided for Special Services, Business Office, Operations, Technology staff members, as well as others who might need to work outside of the district, travel between school buildings, or in an environment where a desktop computer is not available. This resolution is requesting the purchase of fifty (50) Dell laptop computers from the REMC 2019-2024 Computers and Networking Contract. The current fleet of laptops are six years old and in need of replacement.

The purchase price is \$1,348.25 each. The total cost for this purchase is \$67,412.50. This purchase will be funded by the 2021 Facilities Bond.

Thank you for your consideration.

Sincerely,

Mark Nelson
Executive Director of Technology

TECHNOLOGY DEPARTMENT

11091 W 32 Mile Road • Bruce, Michigan 48065 | www.romeok12.org | (586) 281-1139 • (586) 281-1263



Board of Education - *Resolution*

Year-Volume No. 2023-56

Meeting Date: November 13, 2023

Resolution No. 89

Department: Facilities

- Topic:** Elementary Additions and Renovation Projects
- Recommendation:** Move to award contracts for the Amanda Moore and Washington Elementary Additions and Hevel STEM room Renovation.
- Rationale:** Bids were vetted through a post-bid interview process and it was determined that the bids contained all the required components and that the companies met the qualifications to complete the work successfully. The facilities subcommittee reviewed all the information in detail at the November 8th meeting.
- Resource Person(s):** Chris Storm, Director of Operations, Todd Robinson, Superintendent and Vicki Laseke, Exec. Director of Business Services
- Financial Impact:** 2021 Facilities Bond
- Timeline:** Summer of 2024
(Effective Date or implementation Date)
- Attachments:** Bid tabulations, Recommendation Letter



Board of Education - *Resolution*

Year-Volume No. 2023-56

Meeting Date: November 13, 2023

Resolution No. 90

Department: Facilities

Topic: RHS Baseball and Softball Fields Project

Recommendation: Move to award contracts for the new Varsity Baseball, Varsity and JV Softball fields project on the RHS campus.

Rationale: Bids were vetted through a post-bid interview process and it was determined that the bids contained all the required components and that the companies met the qualifications to complete the work successfully. The facilities subcommittee reviewed all the information in detail at the November 8th meeting.

Resource Person(s): Chris Storm, Director of Operations, Todd Robinson, Superintendent and Vicki Laseke, Exec. Director of Business Services

Financial Impact: 2021 Facilities Bond

Timeline: Summer of 2024
(Effective Date or implementation Date)

Attachments: Bid tabulations, Recommendation Letter



Resolution 91
RFP TERMINATION RESOLUTION
297 Prospect St.

At a regular meeting of the Board of Education of the Romeo Community Schools, Macomb County, Michigan (the "School District"), held at Powell 9th Grade Academy Media Center, 62100 Jewell Road, Washington, Michigan 48094 on the 13th day of November 2023 at 6:00 p.m., Local Time.

PRESENT: MEMBERS: _____

ABSENT: MEMBERS: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the School District’s Board of Education voted to close the former Romeo Middle School, located at 297 Prospect Romeo Michigan, and demolish the former school building located thereon (the “Property”); and

WHEREAS, the School District desired to explore and consider the sale of the subject Property, as the property is no longer being used for school purposes and is deemed surplus real property; and

WHEREAS, on September 26, 2022 (Volume 55 – Resolution #71), the School District’s Board of Education authorized the School District’s Administration, its legal counsel, Clark Hill PLC, and its real estate consultant, Great Northern Consulting Group, to explore/market/analyze the sale of the Property with the understanding that any recommendation to accept an Offer/Purchase Agreement, etc. will be brought back before the Board of Education for approval; and

WHEREAS, the School District, with the assistance of Great Northern Consulting Group and Clark Hill PLC, issued a Request For Proposal To Purchase Real Property on February 15, 2023 (the “RFP”);

WHEREAS, on March 29, 2023, in response to the RFP, the School District received five (5) Proposals regarding the potential purchase of the subject Property¹; and

WHEREAS, the Board of Education has discussed the process and the Proposals at length at many public meetings and at this time desires to end the RFP process, reject any and all Proposals submitted through the RFP process, or otherwise, and pause any future RFP process through June 1, 2024, unless a viable offer is brought to the Board by community members which the Board elects to consider at a public Board meeting.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District's Board of Education hereby desires to end the RFP process, reject any and all Proposals submitted through the RFP process or otherwise and pause any future RFP process through June 1, 2024, unless a viable offer is brought to the Board by community members which the Board elects to consider at a public Board meeting.

YEAS: MEMBERS: _____

NAYS: MEMBERS: _____

ABSTAIN: MEMBERS: _____

RESOLUTION DECLARED ADOPTED

Secretary, Board of Education

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of the Romeo Community Schools, County of Macomb, Michigan, at a regular meeting held on the 13th day of November, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary, Board of Education

¹ The School District also received a sixth Proposal which was late and not considered.