



## Board of Education - *Resolution*

**Year-Volume No.** 2024-57  
**Meeting Date:** 10-28-2024  
**Resolution No.** 80  
**Department:** Employee Services

**Topic:** Personnel Update

**Recommendation:** Move to approve employee staff hire dates as stated on the Employee Services Worksheet.

**Rationale:** The Board of Education shall approve the hiring of staff.  
  
The Board will be notified of leaves, transfers and other personnel changes that don't require formal approval.

**Resource Person(s):** Julia Butler, Executive Director of Employee Services

**Financial Impact:** To be included in the 2024-2025 Budget Update

**Timeline:** As indicated on the Employee Services Worksheet.  
(Effective Date or implementation Date)

**Attachments:** Employee Services Worksheet

**Employee Services Worksheet  
Volume # 57, Resolution #80  
For October 28, 2024**

**Instructional / Administrative**

<b>Employment</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Eff. Date</b>	<b>Replaces</b>
Farkas, Milene	Fourth Grade	Washington	10/16/2024	New Allocation
Johnston, Michele	Spec. Ed. Teacher	RHS	10/14/2024	Lori Parker-Losey

<b>Separation or Non-Medical Leave of Absence</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Eff. Date</b>	<b>Reason</b>
Noland, Brittany	Social Worker	Croswell	11/15/2024	Resignation
Robichaud, Chelsea	Social Worker	Washington	2024-2025	Non-paid Leave of Absence

**Non-Instructional**

<b>Employment</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Eff. Date</b>	<b>Replacement/Promotion</b>
Barash, Corinne	Cook Leader	RHS	10/16/2024	Nicole Omell
DeMara, Richard	Bus Driver	Transportation	09/27/2024	Andrea Szasz
Fiscus, Abigail	Temp. Sp. Ed. Para.	Indian Hills	10/08/2024	New Allocation
Furnari, Deanna	Title 1 Parapro.	Washington	10/21/2024	Stephanie Guitar
Lamore, Jennifer	Bus Driver	Transportation	09/24/2024	Dennis Peshl

<b>Separation or Non-Medical Leave of Absence</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Eff. Date</b>	<b>Reason</b>
Lozowski, Lori	Admin. Asst.	Indian Hills	12/31/2024	Retirement
Tappen, Kenneth	Bus Driver	Transportation	11/30/2024	Retirement



## Board of Education - *Resolution*

**Year-Volume No.** 2024-57  
**Meeting Date:** October 28, 2024  
**Resolution No.** 81  
**Department:** Technology

**Topic:** 2024 Desktop Computer Replacement

**Recommendation:** Move to approve replacement of 600 Windows desktop computers using REMC 2024-2025 contract. Dell REMC vendor is Presidio, Inc.

**Rationale:** District computers are 8 years old and in need of replacement. They will not be capable of running Windows 11 in October of 2025. The replacement will include 500 instructional and 100 non-instructional computers district-wide.

**Resource Person(s):** Mark Nelson, Executive Director of Technology

**Financial Impact:** \$332,950 - 500 computers and monitors  
Funding Source: Sinking Fund  
\$57,900 - 100 computers, no monitors  
Funding Source: 2021 Facility Bond

**Timeline:** Order placed immediately upon approval, configuration and replacement completed before the end of the school year.  
(Effective Date or implementation Date)

**Attachments:** 2024 Computer Replacement Memo.pdf



**MEMORANDUM**  
TECHNOLOGY DEPARTMENT  
*Mark Nelson, Executive Director*

To: **Board of Education**  
Cc: Dr. Todd Robinson, Superintendent  
Date: October 23, 2024  
Subject: District desktop computer replacement

Windows desktop computers were last replaced in 2017. They have been upgraded during this time to extend their lifespan. However, the hardware cannot be upgraded any further and must be replaced. Windows 10 is the current operating system, which will reach support end of life in October of 2025. These computers will not meet the specifications to run Windows 11.

Presidio, Inc. is a trusted Dell reseller that the district has used for years to purchase computers and Chromebooks. Presidio holds the 2024-2025 REMC contract for Dell computers, which will be used to secure competitively bid pricing.

The cost is as follows:

500 instructional computer and monitors - \$332,950 Sinking Fund  
100 non-instructional computers, no monitors - \$57,900 2021 Facility Bond

I am available to answer any questions you may have.

Sincerely,

Mark Nelson



## Board of Education - Resolution

**Year - Volume No.** 2024-57  
**Meeting Date:** October 28, 2024  
**Resolution No.** 82  
**Department:** Facilities

**Topic:** Administration Building Furniture Proposal

**Recommendation:** Move to approve the furniture proposal for the Administration Building renovation as recommended by district administration and district consultants, NBS Commercial Interiors.

**Rationale:** Dr. Robinson has worked with district administrators, administration building staff and our furniture consultant to plan for outfitting the administration building with the appropriate furniture. The furniture will support employee work stations, storage, conference and meeting spaces.

The proposal and recommendations outlined by NBS detail our needs for all three floors of the facility. The renovation work is underway and will be completed on floor at a time. Furniture will then be delivered in coordination with each phase of work completion. The proposal includes specific pricing for phase 1 and final estimates for phase 2 and 3. We ask for a not to exceed approval amount to just allow the district to make any final changes to the last two phases in the coming weeks.

These quotes are bid through state approved consortiums with additional discounted pricing from specific vendors as negotiated by NBS on behalf of the district. All funds are within the budgeted amounts in the 2021 Bond Application.

**Resource Person(s):** Dr. Robinson, Superintendent  
Vicki Laseke, Exec. Director of Business Services.

**Financial Impact:** \$395,000 (Not to exceed amount)- 2021 Facilities Bond

**Timeline:** In coordination with construction completion Dec 2024 - April 2025  
( implementation Date)

**Attachments:** NBS Recommendation Letter  
Quotes

October 24, 2024

Dr. Todd Robinson, Superintendent  
 Romeo Community Schools  
 316 N. Main Street  
 Romeo, MI 48065

Re: Furniture Recommendation, **Administration Building**

Dear Dr. Robinson,

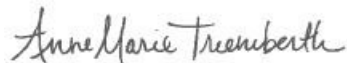
On behalf of NBS Commercial Interiors, **thank you** for the opportunity to partner with Romeo Community Schools. We have worked with the district to select furniture from multiple manufacturers based on district standards. Please reference detailed **quote 381395** that has been provided for the 3<sup>rd</sup> Floor, detailed and final quotes to follow for the 1<sup>st</sup> and 2<sup>nd</sup> Floor.

The pricing below includes freight and installation. The following contracts have been utilized plus additional project discounting:

- E&I Cooperative Services: Steelcase
- Omnia: Sit on It

Romeo Community School - Administration Building					
QuoteNo	Sell	Deposit	Quote description	Est. Install Days	Target Install dates
381395	\$121,817.21	48,726.88	3rd Floor Final	1-2 days	ASAP
tbd	\$132,000.00	52,800.00	2nd Floor Final Estimate	2-3 days	tbd
tbd	\$137,000.00	54,800.00	1st Floor Final Estimate	2-3 days	tbd
<b>Grand Total</b>	<b>\$390,817.21</b>	<b>156,326.88</b>			

Sincerely,



Anne Marie Tremberth  
 NBS Workplace Specialist