



Board of Education - Resolution

Year-Volume No. 2023-56
Meeting Date: 01-23-2023
Resolution No. 9
Department: Employee Services

Topic: Personnel Update

Recommendation: Move to approve employee staff hire dates as stated on the Employee Services Worksheet.

Rationale: The Board of Education shall approve the hiring of professional staff.

The Board will be notified of leaves, transfers and other personnel changes that don't require formal approval.

Resource Person(s): Julia Butler, Director of Employee Services

Financial Impact: To be included in the 2022-2023 Budget Update

Timeline: As indicated on the Employee Services Worksheet.
(Effective Date or implementation Date)

Attachments: Employee Services Worksheet

Employee Services Worksheet
Volume # 56, Resolution # 9
For January 23, 2023

Instructional / Administrative

Employment				
Name	Assignment	Location	Effective Date	Replaces
Hurley, Saley	GSRP Lead Teacher	Croswell	01/04/2023	New Allocation

Separation or Non-Medical Leave of Absence				
Name	Assignment	Location	Effective Date	Reason

Non-Instructional

Employment				
Name	Assignment	Location	Eff. Date	Replaces
Knepper, Marissa	SACC Caregiver	Hevel	01/03/2023	New Allocation
MacDonald, Kylie	SACC Caregiver	Hevel	01/03/2023	New Allocation
Schmitigal, Rochelle	Cashier	RMS	01/04/2023	Janet Roeber

Separation or Non-Medical Leave of Absence				
Name	Assignment	Location	Effective Date	Reason



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: January 23, 2023
Resolution No. 10
Department: Superintendent

Topic: RCS Strategic Plan 2023-2025

Recommendation: Move to approve the Strategic Plan as presented by the Steering Committee.

Rationale: The district has undergone an extensive planning process that began back in August 2022. One of the initial steps was to form a Steering Committee with representation from district stakeholder groups. This committee has worked to facilitate the process and gather feedback from students, staff, parents and community leaders. This feedback along with the 2022 Climate Survey results and district priorities has led to the development of a plan that will guide the district's work for the next 3 years and potentially beyond.

Resource Person(s): Dr. Robinson, Superintendent, Mr. Randy Liepa, MLI Consultant

Financial Impact: None

Timeline: Upon Approval
(Effective Date or implementation Date)

Attachments: Draft Overview of the plan



STRATEGIC PLAN 2023-2025

Croswell Early Education Center • Amanda Moore Elementary • Hamilton-Parsons Elementary
Hevel Elementary • Indian Hills Elementary • Washington Elementary • Romeo Middle School
Romeo High School • Romeo Virtual Academy

OUR MISSION

Embracing our community while engaging, educating and empowering students to inspire the future.



OUR VISION

Forging pathways through academic exploration guided by...

- Passions of our students
- Dynamic learning environments
- Invested community advocates



Teaching and Learning

- Implement fully The Academies at Romeo High School Master Plan that prepares all 9th-12th grade students for college, careers, and life.
- Develop new learning opportunities in grades PK-8 to complement the Academies at Romeo High School.
- Expand student opportunities in a variety of areas, including fine arts, after school clubs, STEM programs, service organizations, academic support, and others.
- Enhance a district-wide system of tiered supports for staff to use in supporting and meeting the needs of students.



Safety and Wellness

- Improve students and staff feeling safe in our schools.
- Improve students and staff feeling connected to our schools.
- Create a continuum of district-wide wellness initiatives that empower our staff and students.

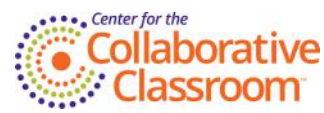


Community of Collaboration

- Establish consistent structures to promote student voice
- Increase the number of community partnerships to support our schools
- Strengthen our connection with parents through effective parenting partnerships
- Grow and strengthen teacher/staff collaboration opportunities



The Leader in Me





Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: January 23, 2023
Resolution No. 11
Department: Business Services

Topic: Schools of Choice for 2023-2024

Recommendation: Move to approve continued participation in Inter-district Schools of Choice grades Y5-11 for the 2023-2024 school year. Additionally, approves the Intra-district School of Choice (K-5 Transfer Request) process for the 2023-2024 school year.

Rationale: Participation in a Schools of Choice Program under sections 105 and/or 105C of the State School Aid Act (MCL 388.1705) must be determined and approved on a yearly basis. Unlimited applications will be accepted with placement based on where space is available. Intra-district transfer requests must meet the guidelines for approval.

Resource Person(s): Vicki Laseke, Executive Director of Business Services

Financial Impact: None

Timeline: March 1, 2023
(Effective Date or implementation Date)

Attachments: SOC Guidelines/Inter-district and Intra-district



Elementary - Intra-District Schools of Choice
Transfer Request Process (K-5)
Guidelines and Procedures
2023-2024

The Romeo Community Schools Board of Education is reinstating the Elementary Intra-District Schools of Choice (K-5) process for the 2023-24 school year. This provides for transfer requests between elementary buildings on a limited basis considering grade level capacity, rationale/reason, available space and contractual class size limits.

INITIAL APPLICATION PERIOD MONDAY, 3/13/2023 – FRIDAY, 5/12/2023

ADDITIONAL APPLICATION PERIOD MONDAY, 7/31/2023 – FRIDAY, 8/11/2023

**The deadline for application must be met as there will be no exceptions.*

Romeo Community Schools families will be able to submit a Schools of Choice Intra-District Transfer Request to attend at an elementary building outside of their current residential attendance area. Current Romeo Community Schools students in grades K-5 have the option to apply for a transfer to another elementary building within the district for the 2023-2024 school year. This application process is intended to allow parents the opportunity to share necessary information that would support their request or rationale (all information will remain confidential). The Superintendent may grant approval of the transfer based on need, capacity-classroom size and availability. Transfer requests should be focused on meeting the unique needs of the student(s).

Preference will be given to:

1. Currently enrolled students that are moving out of the attendance boundary but not out of the district.
2. Siblings of current elementary students that have been previously approved.
3. Families providing a purchase agreement indicating a move into a different attendance boundary.
4. Other unique circumstances including childcare, medical needs, etc. **may** be approved.

Available seats will be unique to each building and grade level. Current grade level enrollment (average class size rates) will be examined prior to each application period to determine capacity. Available seats in building and grade level **DOES NOT** guarantee approval.

Applicants applying within the initial time frame will be notified of acceptance/denial no later than Friday, 5/19/2023. Denied applications from the initial application period will be considered first during the additional application period. Applicants during the additional application period will be notified of acceptance/denial no later than Friday, 8/18/2023.

District transportation services **will not be** provided for approved transfers through this application process. Applications turned in after the deadline will not be considered. Approved Schools of Choice Intra-District transfer applicants need never re-apply unless the student leaves the district.

For questions, feel free to contact the Enrollment Center via email at enrollment@romeok12.org.



ROMEO COMMUNITY SCHOOLS
 316 N Main, Romeo Michigan 48065
 (586) 752-0200 Fax: (586) 752-0227
INTRA-DISTRICT(K-5) SCHOOLS OF CHOICE
TRANSFER REQUEST FORM

Date Received

A separate application is required for each student. All information requested **MUST** be filled out. Return completed application in one of the following ways: **In person at Enrollment Center, Romeo Community Schools, 316 N. Main St, Romeo, Michigan 48065; email to enrollment@romeok12.org, or fax to 586-752-0227**

Student Name: _____ Date of Birth: _____

Address: _____ Grade entering in Fall: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email (include for notification): _____

School attended during 2022-2023 school year: _____

Current assigned residence area school: _____

School you are requesting a transfer/retention to: _____

Please include an explanation of your circumstances and reason you are requesting a transfer: (a separate document may be attached if necessary)

By signing below, I acknowledge and accept the policies and regulations regarding the Romeo Community School District, Schools of Choice program. I certify that the above information is accurate and complete to the best of my knowledge. I understand that failure to reply truthfully may result in the loss of my child's eligibility for acceptance and removal from Romeo Community Schools' Schools of Choice program. Also, I understand that if transportation cannot be provided by Romeo Community Schools, I am responsible for transporting my child to and from school.

 Parent/Guardian Name (please print) Parent/Guardian Signature Date

FOR OFFICE USE ONLY	
Upon review of this application, and with consideration to the policies and procedures specific to the Intra-district (K-5) Schools of Choice transfer request program in Romeo Community Schools, this application is:	
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	_____
	Signature of Superintendent Date
Reason not approved: _____	
Notification date/method: _____ Sent to school: _____	
Notes: _____	



Schools of Choice Guidelines and Procedures 2023-2024

Romeo Community Schools is accepting unlimited number of applications for grades Young Fives -11 for all buildings, where space is available.

Grade: Young Fives - 11(Unlimited)

Application Period

Non-Resident employees
105 Macomb County
105C Contiguous Counties

March 6, 2023-August 25, 2023*
March 6, 2023-August 25, 2023*
March 6, 2023-August 25, 2023*

Application forms will be available online at www.romeok12.org/enrollment beginning Monday, March 6, 2023. Completed applications will be accepted at the administration building, by fax or by email. A separate application is needed for each student. Applications will be accepted until Friday, August 25, 2023* no later than 4:00pm.

**** All applications must be accompanied by student's discipline report for the previous 2 school years (even if no discipline was recorded) obtained from the school(s) the student attended during these times. Application must also be accompanied by student's report card/transcript and a copy of their 504 or IEP if applicable. Incomplete forms will be returned and may delay acceptance until all information is provided. ****

Out of District (105 and 105C) applicants need never re-apply unless student leaves the district. Non-Resident Children of Employees, once accepted, need never re-apply unless employee is no longer employed in the district. If you move, please contact the Enrollment Center to change your address.

Currently enrolled students that will be in 12th grade for the 2023-24 school year and are moving out of district may be able to apply and attend for the purposes of completing their senior year. Please contact the Enrollment Center for more information.

You will be notified via email, phone or regular mail no later than August 25, 2023 if accepted for the 2023-2024 school year. Notification of approval for all incoming Schools of Choice students may be deferred until resident student enrollments are complete.

For questions, feel free to contact the Enrollment Center via email at enrollment@romeok12.org.

*Application period close date based on pending 2023-24 school calendar.



Schools of Choice Guidelines and Procedures 2023-2024

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Board of Education - *Resolution*

Year-Volume No. 2023-56

Meeting Date: January 23, 2023

Resolution No. 12

Department: Facilities

Topic: Croswell Addition and Renovation Project

Recommendation: Move to approve the recommendation for the Croswell Early Childhood Center Addition and Renovation

Rationale: An RFP process was completed and post-bid interviews were conducted. It is determined that the bids contained all the required components and that the company meets the qualifications to complete the work successfully.

Resource Person(s): Brent Bohlinger, Barton-Malow, Chris Storm, Director of Operations and Vicki Laseke, Exec. Director of Business Services

Financial Impact: 2021 Facilities Bond - \$9,583,185.00

Timeline: Summer of 2023 through Fall of 2024
(Effective Date or implementation Date)

Attachments: Bid tabulations, Recommendation Letter