



## Board of Education - Resolution

Year-Volume No. 2023-56  
Meeting Date: January 9, 2023  
Resolution No. 1  
Department: Board of Education

**Topic:** Election of Board of Education Officers for 2023

**Recommendation:** Move to elect a President, Vice-President, Secretary and Treasurer

**Rationale:** Per Romeo Community Schools Board of Education Bylaw 1001, *The President, Vice President, Treasurer, and Secretary of the Board will be elected at the Board's annual organizational meeting. The vote of a majority of the Board members elected and serving will be necessary for election to these offices. The elected officers will hold office for one year, and continue in office until their successors are chosen and take office. Board officers are eligible for reelection to their office.*

As immediate past President, Mrs. Anita Banach will chair the meeting until new officers are elected.

**Resource Person(s):** Mrs. Anita Banach

**Financial Impact:** None

**Timeline:** Immediate  
(Effective Date or implementation Date)



## Board of Education - *Resolution*

Year-Volume No. 2023-56  
Meeting Date: January 9, 2023  
Resolution No. 2  
Department: Business Services

**Topic:** Designation of a Depository of School Funds

**Recommendation:** Move to approve the following bank depositories and investment firms:

1. PNC Bank, Chase Bank - checking and investments: debt fund, payroll, accounts payable, athletics account, activities/trust accounts, community services, cafeteria fund, book store, athletic internal, investment self-insurance benefits, sinking fund, child care, technology bond, district purchasing card.
2. Michigan Liquid Asset Fund (MILAF), MILAF Plus and Michigan Class - Investments: accounts payable, debt fund, investments.
3. Other state or national banks, savings & loan associations and credit unions organized to operate within the State of Michigan as provided by law.

**Rationale:** Per Romeo Community Schools Board of Education Policy 5005, the Board of Education shall, at the organizational meeting, designate a depository for school funds (M.C.L. 380.1221).

**Resource Person(s):** Vicki Laseke, Executive Director of Business Services

**Financial Impact:** None

**Timeline:** Immediate  
(Effective Date or implementation Date)



## Board of Education - *Resolution*

**Year-Volume No.** 2023-56  
**Meeting Date:** January 9, 2023  
**Resolution No.** 3  
**Department:** Business Services

**Topic:** Designation of the persons authorized to sign checks, contracts, agreements, and purchase orders.

**Recommendation:** Move to authorize the Executive Director of Business Services to sign purchase orders, to authorize the Superintendent to sign contracts, agreements, and purchase orders and to authorize the Treasurer of the Board of Education to sign all account checks and appropriate school district documents via facsimile signature.

**Rationale:** Per Romeo Community Schools Board of Education Policy 5001, the Board of Education shall, at the organizational meeting, designate those persons authorized to sign checks, contracts, agreements and purchase orders.

**Resource Person(s):** Vicki Laseke, Executive Director of Business Services

**Financial Impact:** None

**Timeline:** Immediate  
(Effective Date or implementation Date)



## Board of Education - Resolution

Year-Volume No. 2023-56  
Meeting Date: January 9, 2023  
Resolution No. 4  
Department: Superintendent

**Topic:** Designate a day, place and time for regular meetings.

**Recommendation:** Move to approve Board of Education regular meeting dates for the 2023 calendar year, including the 2024 Organizational Meeting.

**Rationale:** Per Romeo Community Schools Board of Education Bylaw 1002:  
*An organizational meeting will be held annually during the month of January. The business of the meeting will include:*

- *The election of Board officers;*
- *The establishment of a schedule of regular Board meetings for the year; and,*
- *Such other business as the Board may choose to address.*

**Resource Person(s):** Todd Robinson, Superintendent

**Financial Impact:** None

**Timeline:** Immediate  
(Effective Date or implementation Date)

**Attachments** Draft of 2023 Board Meeting Dates



**PUBLIC NOTICE  
BOARD OF EDUCATION  
ROMEO COMMUNITY SCHOOLS**

NOTICE OF SCHEDULE OF REGULAR MEETINGS OF THE  
BOARD OF EDUCATION OF ROMEO COMMUNITY SCHOOLS  
TO BE HELD DURING THE CALENDAR YEAR COMMENCING  
JANUARY 23, 2023 THROUGH JANUARY 8, 2024

Please take notice that the Board of Education of Romeo Community Schools, 316 North Main Street, Romeo, Michigan 48065, telephone (586) 752-0225, will hold regular meetings at the location listed on the following dates at 6:00 P.M. during the calendar year commencing January 23, 2023, and ending January 8, 2024. All meetings listed are open to the public. Upon request of the Board of Education or the Superintendent other meetings can be scheduled and posted per BOE Policy.

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Type</b>
January 23, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
February 27, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
March 13, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Workshop
March 27, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
April 24, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
May 22, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
June 12, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Study Session
June 26, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
July 24, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
August 21, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
September 25, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
October 9, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Study Session
October 23, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
November 13, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
December 11, 2023	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
January 8, 2024	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Organizational Meeting



## **Board of Education - Resolution**

**Year-Volume No.**     2023-56  
**Meeting Date:**        January 9, 2023  
**Resolution No.**         5  
**Department:**          Business Services

**Topic:**                    Designation of the Electronic Transfer Officer (ETO)

**Recommendation:**     Move to designate the Executive Director of Business Services as the Electronic Transfer Officer (ETO).

**Rationale:**              Per Romeo Community Schools Board of Education Policy 5003, the Board of Education shall, at the organizational meeting, designate the Electronic Transfer Officer (ETO).

**Resource Person(s):**   Vicki Laseke, Executive Director of Business Services

**Financial Impact:**     None

**Timeline:**                Immediate  
(Effective Date or  
implementation Date)



## Board of Education - *Resolution*

**Year-Volume No.** 2023-56  
**Meeting Date:** January 9, 2023  
**Resolution No.** 6  
**Department:** Superintendent

**Topic:** Designate Administrator to post public notices.

**Recommendation:** Move to authorize the Superintendent to post public meeting notices.

**Rationale:** Per MASB recommendation, the Board shall designate an Administrator to be responsible for posting public meeting notices.

**Resource Person(s):** Todd Robinson, Superintendent

**Financial Impact:** None

**Timeline:** Immediate  
(Effective Date or implementation Date)



## Board of Education - *Resolution*

Year-Volume No. 2023-56

Meeting Date: January 9, 2023

Resolution No. 7

Department: Superintendent and Board of Education

**Topic:** Designation of District Legal Representation/Resources

**Recommendation:** Move to approve continuation of the following law firms providing legal services to the district:

- Clark Hill, LLC
- Miller Johnson, LLC
- Thrun Law Firm, LLC
- Miller Canfield, PLC

**Rationale:** Board of Education Attorney-District Legal Representation and Resources

**Resource Person(s):** Superintendent and Board President

**Financial Impact:** Services are billed hourly unless otherwise arranged at the approval of the Board of Education.

**Timeline:** Immediate  
(Effective Date or implementation Date)





**Romeo Community Schools**  
**Board of Education - Volume 56, Resolution #8**  
**Resolution in Support of Stormwater Management Plan**

**WHEREAS** Romeo Community Schools owns and operates facilities within the boundaries of the “Detroit” urbanized area which discharges stormwater through a municipal separate storm sewer system (MS4) to surface waters of the State of Michigan; and

**WHEREAS** The Michigan Department of Environment, Great Lakes, and Energy maintains oversight and regulatory authority for compliance with the terms and conditions of the NPDES Municipal Separate Storm Sewer System discharge permit; and

**WHEREAS** Romeo Community Schools has applied for and received permit coverage to discharge stormwater from Romeo Community Schools facilities to the MS4; and

**WHEREAS** Romeo Community Schools agrees to comply with the NPDES Municipal Separate Storm Sewer System discharge permit requirements, and

**WHEREAS** Romeo Community Schools has developed a Stormwater Management Program Plan (SWMP) outlining the policies, procedures, and best management practices to be employed by the district to comply with the permit requirements, and

**WHEREAS** the conditions of the NPDES Municipal Separate Storm Sewer System discharge permit require Romeo Community Schools to develop policies and procedures that prohibit illicit discharges to their stormwater system and to implement appropriate enforcement procedures and actions to detect and eliminate such illicit discharges, and

**WHEREAS** Romeo Community Schools agrees to prohibit the discharge of non-stormwater discharges into the storm drain system, including but not limited to pollutants or waters containing any pollutants, and

**WHEREAS** Romeo Community Schools agrees to eliminate illicit discharges and illicit connections, and

**WHEREAS** Romeo Community Schools agrees to prohibit the construction, use, maintenance or continued existence of illicit connections to the storm drain system. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection, and

**WHEREAS** Romeo Community Schools agrees to obtain a Part 91 permit from the appropriate state, county, or local governmental soil erosion permitting agency for new development and redevelopment projects that disturb one or more acres, and

**WHEREAS** Romeo Community Schools agrees to obtain a construction site permit from the local municipality or other governing unit for new development and redevelopment projects that disturb one or more acres, and

**WHEREAS** Romeo Community Schools agrees to inspect, operate, and maintain structural controls for the purpose of reducing pollutant contribution, control runoff, and decrease or eliminate stream bank erosion due to stormwater runoff, and

**WHEREAS** Romeo Community Schools agrees to comply with the requirements of the State of Michigan Permit (Rule 323.2190) for stormwater discharge from construction activity.

**THEREFORE**, be it resolved that the Romeo Community Schools Board of Education is highly committed to practicing sound environmental principles including the reduction of pollutants to surface waters through discharges of stormwater. The Board hereby approves and instructs the district Superintendent to enforce the above listed policies and procedures for illicit discharge elimination, control of stormwater runoff and long-term operation and

maintenance of structural controls as part of the overall Romeo Community Schools Stormwater Management Program Plan.

Duly passed and approved by the Romeo Community Schools Board of Education, **Macomb County**, Michigan this 9th day of January, 2023.

**Approved:**

**Attest:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary