

HP's Arrival and Dismissal Expectations

as of 10/02/2023

Arrival

- Parents are expected to follow the agreed upon parking lot expectations.
- Students will arrive no earlier than 8:50 each morning (signified by a bell). Staff will be at their post beginning at 8:50 to assist students/families.
- *All students will enter through the Main Entrance doors.*
- Parents, please pull up on the curb and drop students off while staying in the car.
- Students on the bus may depart the bus beginning at 8:50 each morning and report directly to their classroom using the main entrance doors (or to breakfast).
- Students who wish to receive breakfast will enter the cafeteria no sooner than 8:50 am where a staff member will be available to assist and greet students.
- SACC students will proceed from SACC areas, walking through the hallways appropriately, and go directly to their classroom.
- The final morning bell and start of the school day begins at 9:03 so there is plenty of passing time.
- Only students who are tardy (later than 9:03) will enter through the main office doors. The office will sign those students in.
- All visitors, as always, must check into the office and will not be allowed to enter the building through classroom doors; visitors will proceed to the office. Thank you!

Dismissal

- Parents are expected to follow the agreed upon parking lot expectations.
- Students who are parent pick-up will exit their classrooms through their classroom's exterior doors. Young Fives will dismiss at the main entrance doors.
- Students will only be released to an adult. Students will not be left alone or allowed to leave without a parent picking up. If you have multiple students to pick up let your child know that the younger student may be picked up first.
- Bus students will use the exterior doors and walk directly to their bus when it's announced over the P.A. system. An example message will be: "All students who ride bus #27 please exit the building at this time; bus #27." This will stagger the release of bus students.
- SACC students will use the hallways to walk to their SACC location where attendance will be taken.
- Change of dismissal procedure, as always, must be either: phoned into the office a half hour before dismissal OR in writing to the teacher. Please do not email teachers this request as they do not check their emails while instructing students.